



THE SUMMONS

SAN ANTONIO LEGAL SECRETARIES ASSOCIATION
Chartered in 1957

OUR ADDRESS:

SALSA
P.O. BOX 367
SAN ANTONIO, TX
78292

President's Message

Wine Fun Fact: What Color Tells You

As white wines age, they gain color. Red wines, on the other hand, lose color as they age. To analyze your glass of wine, hold the glass on an angle in front of a white background, such as a napkin or tablecloth. White wines can range from a pale yellow-green to a brownish hue. Reds begin at purple and scale all the way down to brown.



August/September Community Service Announcement

Literacy San Antonio and San Antonio Youth Centers have joined forces with Representative Joaquín Castro to create SA Reads, a city-wide book drive to get books into the hands of the many young children who hunger for them. All book lovers know the feelings of excitement and anticipation that accompany cracking open the pages of a new book for the first time. Let's all work together to share that feeling with the children of our great city!

Please bring your new or gently used books to our meetings, or give me a call, and I will be happy to pick up and deliver to Literacy San Antonio. Monetary donations are also welcome and can be done on the SA Reads website.

Thank you in advance for your contributions! ~ Barbara



Our Day-In-Court luncheon is right around the corner! We will need your help with the annual mailing out of invitations. Any help will be greatly appreciated. A separate email will go out once a time and location has been determined.

~ Christy Coats, PLS & Barbara Perez, PLS
SALSA Co-Presidents

3570388.1

2011 — 2012 Leadership Roster

Office	Name	Email Address
Co-President	Christy Coats, PLS	ccoats@coxsmith.com
Co-President	Barbara Perez, PLS	bperez@coxsmith.com
Recording Secretary	Kim Busch	kbusch@coxsmith.com
Corresponding Secretary	Jane Harrison, PLS	janeharrison30@yahoo.com
Treasurer/Roster	Aurora R. Cavazos, PLS, CLA,CPS	rorycavazos@ymail.com
Director	Janet Brown, PLS	jbrown@kjlawpc.com
Parliamentarian	Cheryl Wenzel, PP, PLS	cwenzel@coxsmith.com
Committee	Chairperson	Email Address
Attendance/Reception/ Reservations	Michele Harmon	mrharmon@satx.rr.com
Bylaws and Standing Rules/Certification/ Legal Education/ Historian	Cheryl A. Wenzel, PP, PLS	cwenzel@coxsmith.com
Employment	Sharon Todd, PLS	salsajobbank@gmail.com
Membership	Bette Tower, PLS	btower@mdtlaw.com
Speakers/ Ways and Means	Barbara Perez, PLS	bperez@coxsmith.com
Summons/Website	Janet Brown, PLS	jbrown@kjlawpc.com

WHO SHOULD ATTEND

This conference is designed for law enforcement, Department of Defense, corporate security managers, Department of Homeland Security, and interested members of the public.

ABOUT THE CENTER FOR TERRORISM LAW

Founded in 2003, the Center for Terrorism Law is a nonpartisan, nonprofit, Section 501 (c) (3), academic institution dedicated to the study of current and potential legal issues related to terrorism. Housed in a \$700,000 fully operational research facility, the Center is affiliated with a variety of strategic institutions - educational, government, military, and business - to address issues that have impact across multiple disciplines related to homeland security concerns.

CONFERENCE FOCUS

With the tenth anniversary of the attacks of September 11, 2001, much has changed—both in law and policy. With the destruction of the al-Qa'eda terror bases in Afghanistan and the removal of the brutal regimes of the Taliban in Afghanistan and Saddam Hussein in Iraq, the United States and the world has faced a plethora of legal and policy challenges. Indeed, the central challenge that the United States is facing, as is the rest of the civilized world, is to realistically fight and win the War on Terror under a democratically based rule of law. Clearly, the protection of human rights and civil liberties is a greater obligation in times of increased security than in times of peace. Leading subject matter experts will present and debate the full realm of legal and policy issues that have emerged in the ten years of America's War on Terror to include: definitions of terms related to terrorism, unlawful enemy combatants, interrogation issues, civil litigation, domestic terrorism, the views of all three branches of government, cyber security, assassination, use of force, military commissions, bioterrorism, weapons of mass destruction, humanitarian intervention, indefinite detention, and the role of religion in terror.

ST. MARY'S UNIVERSITY



ST. MARY'S UNIVERSITY SCHOOL OF LAW
CENTER FOR TERRORISM LAW
ONE CAMINO SANTA MARIA, SAN ANTONIO, TEXAS 78228

ST. MARY'S UNIVERSITY

Center for
Terrorism
Law



SCHOOL OF LAW

TENTH ANNIVERSARY OF 9/11 CONFERENCE

LEGAL & POLICY ISSUES IN THE WAR ON TERROR

THURSDAY, SEPTEMBER 8, 2011

ST. MARY'S UNIVERSITY

SAN ANTONIO, TEXAS

LOCATION

The conference will be held at St. Mary's University, One Camino Santa Maria, San Antonio, Texas, in the University Center, Conference Room A.

ONE DAY EVENT

This one-day event is free and open to the public; seats, however, are limited. To register, contact Kate Dubuc at (210) 431-2219, or terrorismlaw@stmarytx.edu.

SPONSORS

There are various sponsorship opportunities available. Contact the Center for Terrorism Law for more information, (210) 431-2219.

Platinum Sponsorship is \$10,000.
Gold Sponsorship is \$5,000.
Silver Sponsorship is \$2,000.

All donations to the Center for Terrorism Law are tax deductible.
[Section 501 (c) (3)]

CONFERENCE SPONSORS



CONFERENCE AGENDA

THURSDAY, SEPTEMBER 8

- 7 to 8 am Registration
- 8 to 8:30 am Introduction: Keynote Speaker
Lieutenant General Guy C. Swan III
Commanding General
US Army North (Fifth Army) &
Fort Sam Houston
- 8:30 to 9:45 am Rule of Law in the War on Terror
Jeffrey F. Addicott
Director, Center for Terrorism Law
Professor of Law, St. Mary's University School of Law
- 9:45 to 10 am Break
- 10 to 11 am Cyber Terrorism
Dr. Starnes Walker
Chief Technology Officer
U.S. Fleet Cyber Command/U.S. 10th Fleet
U.S. Navy
Former Director of Research,
Department of Homeland Security
- 11 am to 12 pm Prosecuting Terrorists
Ron Sievert
Professor
Bush School of Government & Public Service,
Texas A & M
- 12 to 1 pm Lunch
- 1 to 2 pm Identifying Terrorism Behavior
SSA Andrew Bringuel, II
Behavioral Science Unit
Terrorism Research and Analysis Program
FBI Academy
- 2 to 2:15 pm Break
- 2:15 to 3 pm Role of Religion in Terrorism
Rabbi Aryeh Scheinberg
Congregation Rodfei Shalom
Founder, Co-Chair 9/11 Keeping Faith,
Keeping Freedom Committee
Jeffrey F. Addicott
Director, Center for Terrorism Law
Professor of Law, St. Mary's University School of Law
- 3 to 3:30 PM Threat of Terrorism from Latin-America
James G. Conway
President and Managing Director
Global Intel Strategies
- 3:30 to 3:45 pm War
Major John W. Suprynowicz
IN, Texas Army National Guard
Assistant Professor, St. Mary's University
- 3:45 to 4 pm Conclusion
Major General Alfred A. Valenzuela
US Army (Ret.)
Senior Consultant, Center for Terrorism Law

AWARD OF EXCELLENCE

I have recently joined the team to serve as the Awards Committee Chair.

As such, I need your



Send me your nominations for the Secretary of the Year Award of Excellence and the Attorney of the Year Award of Excellence.

I need to receive your nominations no later than **September 7, 2011**.



WHO WILL THIS YEAR'S WINNERS BE?

WE'RE COUNTING ON YOUR HELP TO MAKE THAT DECISION

Send your nominations to:

**Anne Hoover, PLS
Escamilla, Poneck & Cruz, LLP,
700 North St. Mary's Street, Suite 850,
San Antonio, Texas 78205,
e-mail at ahoover@epc-law.com, or
Facsimile at (210) 225-0041.**

And, of course, if you have any questions, please let me know.

B. Positions Held/Area of Law:

C. Awards and Honors:

IV. SERVICE TO LOCAL, STATE AND NATIONAL ASSOCIATIONS:

***Elected Offices and Appointed Offices and/or Committee Chairs held**

V. MEMBERSHIP IN CIVIC AND/OR OTHER ORGANIZATIONS:

***Length, Participation, and offices or chairs held.**

NOMINEE'S NAME: _____

EMPLOYER/FIRM: _____

ADDRESS: _____

TELEPHONE: _____

***Any falsification is grounds for disqualification.**

NOMINATED BY: _____

(Printed Name)

(Signature)

NOTE: Before submitted this nomination form, please check it over carefully to be sure it is in conformance with the San Antonio Legal Secretaries Association's Official Rules and Regulation. Nominations not conforming with the Office Rules and Regulations will be disqualified. No testimonial or other documents will be considered.

To be filled out by Committee Chairman:

DATE RECEIVED: _____

QUALIFIED: YES NO:

REASON DISQUALIFIED: _____

C. Specialized Training or Classes Taken

III. LEGAL EXPERIENCE

A. Current and Past Employers:

Total Years of Experience: _____

B. Positions Held:

C. Awards and Honors:

IV. SERVICE TO LOCAL, STATE AND NATIONAL ASSOCIATIONS:

***Elected Offices and Appointed Offices and/or Committee Chairs held**

Association	Elected Office	Appointed Office and/or Committee Chair Held
Local	<hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/>	<hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/>
State	<hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/>	<hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/>
National	<hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/>	<hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/>

V. MEMBERSHIP IN CIVIC AND/OR OTHER ORGANIZATIONS:

***Length, Participation, and offices or chairs held.**

NOMINEE'S NAME: _____

EMPLOYER/FIRM: _____

ADDRESS: _____

TELEPHONE: _____

***Any falsification is grounds for disqualification.**

NOMINATED BY: _____

(Printed Name)

(Signature)

NOTE: Before submitted this nomination form, please check it over carefully to be sure it is in conformance with the San Antonio Legal Secretaries Association's Official Rules and Regulation. Nominations not conforming with the Office Rules and Regulations will be disqualified. No testimonial or other documents will be considered.

To be filled out by Committee Chairman:

DATE RECEIVED: _____

QUALIFIED: YES NO:

REASON DISQUALIFIED: _____



Texas Association of Legal Professionals

Texas ALP Certification Committee

★ NALS Online Study Group ★ www.nals.org ★

**Deadline to Register
For September 2011 Exams**

Postmarked by August 1

**Sessions are held at 8:00pm
August 2-30, 2011**

August 2: Written Communication
August 9: Office Procedures & Legal Knowledge
August 16: Ethics, Human Relations
August 23: Legal Knowledge & Skills
August 30: PP Substantive Law Review

**Sessions are held at 8:00pm
September 6-21, 2011**

September 6: ALS Review
September 13: PLS Review
September 20: PP Review
September 21: Test Taking Tips

TEXAS ALP FALL EDUCATIONAL CONFERENCE

Waco, Texas ♦ September 30, 2011 – October 1, 2011

Early Registration Deadline is August 31, 2011

REGISTRATION FORM

Name _____

Address _____

City/State/Zip _____

Daytime Telephone _____

Email _____

Certifications

- ALS PLS PP CLA
 CLAS/ACP TSC RP Other _____

Local Chapter _____

Current Texas ALP Position Held _____

Current Local Position Held _____

- NALS Life Member
 This is my FIRST Texas ALP meeting!
 Special dietary request (contact Registration Chair)
 I want to be a Texas ALP Pal

SCHEDULE OF EVENTS

Mark each event you will attend:

Note: CLE topics are subject to change

Friday, September 30, 2011

- 10:00 am - 11:00 am Open Forum/Provide Your Input
 11:30 am - 1:00 pm Welcome Lunch/CLE
 1:30 pm - 3:00 pm CLE
 3:30 pm - 5:00 pm Business Meeting
 5:00 pm - 6:00 pm Committee Meetings
 6:30 pm - 8:30 pm Friday Night Function

Saturday, October 1, 2011

- 9:00 am - 10:00 am CLE
 10:30 am - 11:30 am CLE
 11:45 am - 1:30 pm Professional Development Lunch
 2:00 pm - 3:00 pm CLE
 3:30 pm - 4:30 pm CLE

REGISTRATION FEES

The Regular and Late registration fee includes ALL events

Regular - postmarked on or before August 31, 2011

- Texas ALP Member \$110
 Nonmember \$130
 Student \$70

Late - postmarked after August 31, 2011.....Add \$25

INDIVIDUAL EVENTS

- Education only (member; lunch not included) \$80
 Education only (nonmember, lunch not included)..... \$100
 Education only (student, lunch not included) \$65
 Friday Welcome Lunch \$20
 Friday Dinner..... \$30
 Saturday Lunch..... \$20

GUEST REGISTRATION

- Friday Welcome Lunch \$20
 Friday Dinner..... \$30
 Saturday Lunch \$20

PAYMENT INFORMATION

Total Due: \$ _____ (due with registration form)

Please make check payable to:

Waco LPA Special Meeting Account (Tax ID: 74-6064252-7)

- A \$30 fee will be assessed for returned checks.
- Refunds requested and confirmed in writing will be made until August 31, 2011 (less a \$25 fee)

If you have any questions, please contact the Meeting Chair:

Annual Meeting Co-Chairs:

Brenda Atteberry, 254.399-9400, bjabatteberry@centexitigation.com

Donna Dendy; 254.297-7300, dkd@pakislaw.com

Mail Registration Form to:

Mary Bullard
 Deaver & Deaver
 200 West Highway 6, Suite 501
 Waco, Texas 76712
 254.761.5970; mary_bullard@agtitle.com

HOTEL INFORMATION

Reservations should be made directly with Holiday Inn Express, 1801 Development Blvd., Waco, Texas 76705 (254.799-9997; fax: 254.799-5272)

The room block is held under Texas Association of Legal Professionals until August 31, 2011

Room rates: \$99 (Executive Double/King) ♦ \$109 (Suite Upgrade)

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Contributions or gifts to Texas ALP are not deductible as charitable contributions for income tax purposes

TEXAS ALP 2011 FALL EDUCATION CONFERENCE
Waco, Texas • September 30 – October 1, 2011

SCHEDULE OF EVENTS

Friday, September 30, 2011

9:00	am	–	2:00	pm	Registration
9:00	am	–	3:30	pm	Vendors
10:00	am	–	11:00	am	Open Forum
11:30	am	–	1:00	pm	Welcome Lunch—CLE - Appellate Brief Tips, Chief Justice Tom Gray, 10 th Court of Appeals
1:30	pm	–	3:00	pm	CLE – Ethics, Karen Matkin, Esq., District Clerk
3:00	pm	–	3:30	pm	Break
3:15	pm	–	3:30	p.m.	Credentials Check-in
3:30	pm	–	5:00	pm	Business Meeting
5:00	pm	–	6:00	pm	TALP Committee Meetings
6:30	pm	–	8:30	pm	Murder Mystery Dinner

Saturday, October 1, 2011

8:30	am	–	10:00	am	Registration
8:30	am	–	2:00	pm	Vendors
9:00	am	–	10:00	am	CLE – Guardianships, Jeff Armstrong, Esq.
10:00	am	–	10:30	am	Break
10:30	am	–	11:30	am	CLE – Consumer Protection, David Teakell, Esq.
11:45	pm	–	1:30	pm	Professional Development Lunch
2:00	pm	–	3:00	pm	CLE – Distracted Drivers, Aaron Mutnick, Esq.
3:00	pm	–	3:30	pm	Break
3:30	pm	–	4:30	pm	CLE –DuPuy Hip Replacement Litigation, Zollie Steakley, Esq.

NALS Mission Statement

NALS® is dedicated to enhancing the competencies and contributions of members in the legal services profession. It accomplishes its mission and supports the public interest through:

- Continuing legal education and resource materials;
- Networking opportunities at the local, state, regional and national levels;
- Commitment to a Code of Ethics and professional standards;
- Professional certification programs and designations.

NALS Code of Ethics and Professional Responsibility

Members of NALS are bound by the objectives of this association and the standards of conduct required of the legal profession.

Every member shall:

- Encourage respect for the law and the administration of justice;
- Observe rules governing privileged communication and confidential information;
- Promote and exemplify high standards of loyalty, cooperation and courtesy;
- Perform all duties of the profession with integrity and competence; and
- Pursue a high order of professional attainment.

NALS Standards of Conduct

Integrity and high standards of conduct are fundamental to the success of our professional association. This Code is promulgated by NALS and accepted by its members to accomplish these ends.

Canon 1. Members of this association shall maintain a high degree of competency and integrity through continuing education to better assist the legal profession in fulfilling its duty to provide quality legal services to the public.

Canon 2. Members of this association shall maintain a high standard of ethical conduct and shall contribute to the integrity of this association and the legal profession.

Canon 3. Members of this association shall avoid a conflict of interest pertaining to a client matter.

Canon 4. Members of this association shall preserve and protect the confidences and privileged communications of a client.

Canon 5. Members of this association shall exercise care in using independent professional judgment and in determining the extent to which a client may be assisted without the presence of a lawyer and shall not act in matters involving professional legal judgment.

Canon 6. Members of this association shall not solicit legal business on behalf of a lawyer.

Canon 7. Members of this association, unless permitted by law, shall not perform paralegal functions except under the direct supervision of a lawyer and shall not advertise or contract with members of the general public for the performance of paralegal functions.

Canon 8. Members of this association unless permitted by law, shall not perform any of the duties restricted to lawyers or do things which lawyers themselves may not do and shall assist in preventing the unauthorized practice of law.

Canon 9. Members of this association not licensed to practice law shall not engage in the practice of law as defined by statutes or court decisions.

Canon 10. Members of this association shall do all other things incidental, necessary, or expedient to enhance professional responsibility and participation in the administration of justice and public service in cooperation with the legal profession.

Calendar

August

- 2** **NALS Online Study Group Begins (8 PM)**
- 3** **SALSA Board Meeting – 6:15 pm**
Cox Smith Matthews, 18th Floor
- 3** **NALS Online Learning Center –**
8 PM – NALS Foundation (1 Hr. CLE)
- 6** **Legal Education Seminar—Crowne Plaza**
- 17** **NALS Online Learning Center –**
8 PM – Corporate CLE (1 Hr. CLE)
- 24** **SALSA CLE Dinner— 6:30 pm**
Cox Smith Matthews, 18th Floor
- 30** **Deadline to Register for Waco**



September

- 7**..... **SALSA Board Meeting – 6:15 pm**
Cox Smith Matthews, 18th Floor
- 7**..... **NALS Online Learning Center –**
8 PM – Estate Planning/Family Law
(1 Hr. CLE)
- 7**..... **Deadline for Nominating an Award of**
Excellence Candidate
- 28** **SALSA CLE Meeting— TBD**
- 30—Oct. 1**..... **Texas ALP Educational Conference**
Waco, Texas